

## DASHBOARD ACCESS MANUAL

Typically learning materials are available on the university website that can be accessed via student's dashboard.

To get access to a dashboard you should take the following steps:

1. Get your login and PIN at the institute office (room 520 at build. 5).
2. Open dashboard sign in form at <http://lk.ssau.ru> (figure 1). Click to "Регистрация" to proceed to the sign up form.

Войти      **Регистрация**

Ваш логин

Ваш пароль

**ВОЙТИ**

Восстановить пароль

Инструкция по доступу к личному кабинету

**(1) Click here to sign up**

Figure 1 – Sign in form

3. Enter your login, PIN and email. Click button to submit the form (figure 2).

**Войти**      Регистрация

Ваш Логин

Ваш PIN-код

Ваш e-mail

**РЕГИСТРАЦИЯ**

Инструкция по доступу к личному кабинету

**(2) Login**

**(3) PIN**

**(4) Email**

**(5) Click to submit form**

Figure 2 – Sign up form

4. Check your mailbox. You will receive an email with your password.
5. Open sign in form [lk.ssau.ru](http://lk.ssau.ru) (figure 1). Enter your login and password. Click blue button to sign in.
6. Ensure you can access your dashboard and courses. Contact institute office in case of troubles (Mr. Mikhail Poruchikov, [m.poruchikov@ssau.ru](mailto:m.poruchikov@ssau.ru)).